

## **HUNSBURY MEADOWS PARISH COUNCIL**

Please be advised that there will be the Annual Parish Meeting(APM) at 7.15pm followed by the Annual Meeting of the Parish Council(AGM) and a routine meeting of the Parish Council on Wednesday 3<sup>rd</sup> May 2017

### **AGENDA-Annual Parish Meeting**

- 1.Receive Apologies.
2. Approval of the minutes of the last Annual Parish Meeting held on the 4<sup>th</sup> May 2016.
- 3.Chairman's Review of the past year.

Signed: *L K Patel*

Lalitkumar Patel

Clerk to the Council

Date: 26<sup>th</sup> April 2017

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## **HUNSBURY MEADOWS PARISH COUNCIL**

**PLEASE BE ADVISED THAT PARISH COUNCILLORS ARE SUMMONED AND THE PUBLIC INVITED TO ATTEND THE ANNUAL MEETING OF THE PARISH COUNCIL ON THE WEDNESDAY 3<sup>rd</sup> May 2017 AT THE PARSONS MEADE COMMUNITY ROOM, WEST HUNSBURY, NN4 9PS AT 7.30PM**

### **AGENDA-for the Annual Meeting of the Parish Council**

- 1.Election of Chairman
- 2.Election of Vice Chairman
- 3.Signing of the acceptance of office form by the Chairman.
4. Review and adoption of Code of Conduct.
5. Review and adoption of Standing Orders.
6. Review and adoption of Financial regulations.
7. Review and adoption of policy dealing with media request.
8. Review and adoption of Transparency code.
9. Review and adoption of Risk Management procedure and Complaints procedure.

On completion of the above, the meeting will continue as a routine Parish Council meeting with the agenda circulated.

Signature:

*L K Patel*

Clerk

26<sup>th</sup> April 2017